



GOOD GRIEF · EXECUTOR SUMMARY

Executor Summary

For Margaret Walsh · born 14 March 1958

The practical things, in one place. Take your time — there is no clock running here.

in the first days

WHO TO CALL **James Walsh** **+1 555 0213**

MEDICAL POA **James Walsh** **+1 555 0213**

start here. everything else can wait.

The First Calls

In roughly this order. Tick them off — and let someone else make a few.

- ☐ **01** Call the GP or attending doctor to certify the death
Dr Anya Patel · +1 555 0440
- ☐ **02** Notify next of kin
James Walsh · +1 555 0213
- ☐ **03** Contact the POA / medical decision maker
James Walsh · +1 555 0213
- ☐ **04** Order certified copies of the death certificate — at least ten
The funeral home will help. Banks, pensions and property transfers each want their own.

Trusted Contacts

SON	James Walsh · +1 555 0213 · james.walsh@example.com
DAUGHTER	Sarah Walsh-Tan · +1 555 0884 · sarah.walshtan@example.com
CLOSEST FRIEND	Helen Bradshaw · +1 555 0188
SOLICITOR	Stephens & Co · +1 555 0404 · reception@stephensco.example

Burial Preferences

TYPE	Cremation
LOCATION	Centennial Park Cemetery, Pasadena
DETAILS	I would like to be cremated. The ashes can be split — some scattered at the Bayside jetty where Robert and I walked every Sunday morning, the rest interred with him at Centennial Park.

Ceremony

STYLE	Small celebration of life — friends and family only
VENUE	St Jude's Church, Bayside
DRESS CODE	Wear something colourful. No black.
FLOWERS	Wildflowers if you must. I would prefer donations to the Rivermouth Botanic Garden in lieu.
CATERING	Sandwiches and proper tea afterwards at the Bayside Surf Club function room. Sarah has the bookings.
LIVE STREAM	requested – details in the full plan

Special Wishes

Please nobody read the 23rd Psalm. I am very fond of it but I have heard it at every funeral I have ever been to and I would like something else. Mary Oliver instead, please.

Farewell Message (to be read at ceremony)

To my children, my grandchildren, and the friends who became family: thank you for filling a quiet life with so much noise and laughter. Be kind to each other. Eat the cake. Go for the walk. Forgive the small things and remember the good ones. I have loved you all enormously.

Not to Be Admitted

- My ex-brother-in-law Trevor — He knows why.

Important Documents & Locations

- Will: with Stephens & Co Solicitors, North Rivermouth. James has the executor copy.
- Birth certificate: blue folder in the filing cabinet, top drawer.

- Passport: same drawer, expired but kept for ID.
- Property title: Stephens & Co also.

Pet Care

Biscuit (Tabby cat, 12 yrs) goes to Sarah (+1 555 0884)

Budget Overview

Cremation services: USD 4,800

Celebrant / officiant: USD 600

Venue hire — Bayside Surf Club: USD 350

Catering for ~60 people: USD 950

Flowers (wildflower posies): USD 220

Order of service printing: USD 180

Livestream setup: USD 0

Total estimate: USD 7,100

Donation Requests (in lieu of flowers)

- Riverside Botanic Garden Foundation — riverbotanic.example
- National Society for the Blind — nsb.example